



PROGRAM INSTRUCTION

SUA-20-PI-33

07/01/2019

Rescinds: SUA-17-PI-12

TO: Subrecipients of the State Unit on Aging

FROM: Cynthia Brammeter, Administrator, State Unit on Aging

BY: Bob Halada, Fiscal Program Manager

SUBJECT: Change in Monthly Financial Reporting Requirements

CONTENT: Effective July 1, 2017 a monthly Form A financial report for each service will need to be submitted for reimbursement. One Form A Composite report for each federal program should be submitted. For example, Title III-B reports will contain a Form A financial report for each service provided and/or budgeted within the III-B program (i.e. Information & Assistance, Personal Care, Emergency Response System, Financial Counseling, Supportive Services, etc.) and one Form A Composite that totals all services reported within III-B.

In order to ensure the Priority Service Minimums are being met, the Area Agencies on Aging will continue to budget and track expenditures by subgroups (i.e. Access Services and In-Home Services), however the financial reports will no longer be grouped in that manner.

If you have questions, please contact Bob at 402-471-4737 or Attn: Bob at DHHS.aging@nebraska.gov