



**DEPT. OF HEALTH AND HUMAN SERVICES** 

## PROGRAM INSTRUCTION

SUA-20-PI-33 07/01/2019

Rescinds: SUA-17-PI-12

TO:

Subrecipeints of the State Unit on Aging

FROM:

Cynthia Brammelei Maministrator, State Unit on Aging

BY:

Bob Halada, Fiscal Program Manager

SUBJECT:

Change in Monthly Financial Reporting Requirements

**CONTENT:** 

Effective July 1, 2017 a monthly Form A financial report for <u>each</u> service will need to be submitted for reimbursement. One Form A Composite report for each federal program should be submitted. For example, Title III-B reports will contain a Form A financial report for each service provided and/or budgeted within the III-B program (i.e. Information & Assistance, Personal Care, Emergency Response System, Financial Counseling, Supportive Services, etc.) and one Form A Composite that totals all services reported within III-B.

In order to ensure the Priority Service Minimums are being met, the Area Agencies on Aging will continue to budget and track expenditures by subgroups (i.e. Access Services and In-Home Services), however the financial reports will no longer be grouped in that manner.

If you have questions, please contact Bob at 402-471-4737 or Attn: Bob at

DHHS.aging@nebraska.gov

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